

**JAMES BLOGGS**

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January 23<sup>rd</sup> 2007

Mr. John Doe  
Chief Pilot  
Alpha Airlines  
100 Airport Road  
Tyler, TX 73704

Dear John Doe:

I am writing to express my interest in the First Officer position posted on Alpha Airline's website.

I believe that my previous experiences flying the CRJ 200, and the domestic and international part 121 experience I gained at The Flying Airline, have prepared me for the First Officer position.

My qualifications include:

- Airline Transport Pilot
- 2,700 Total Time
- 1,200 Pilot-in-command
- 1,700 Multi-engine-airplane
- 1,500 CRJ 200
- Bachelor of Science in Professional Aviation

Aside from my flying qualifications, I pride myself in keeping a professional manner. I am detail oriented, work well with others, and know the importance of safety and customers coming first.

With Alpha Airlines expanding its fleet of CRJ 200s, I believe my previous flying experience, strong work ethic, and professional demeanor are inline with the skills you are seeking. I am confident that I can make a significant contribution to your airline. I look forward to the opportunity to interview with you soon.

Sincerely,

James Bloggs

Enclosure: Resume